



THE WATER CLUB   
A SIGNATURE HOTEL BY BORGATA 

## **AV and Electrical Services Pricing Guide**

June 2021

Exhibitors, please observe these guidelines:

### **The AV Form**

should be used for AV requests and for  
electrical services required for AV setups only  
For more comprehensive AV needs please contact us at 609-317-7804  
or [sciotta@theborgata.com](mailto:sciotta@theborgata.com)

### **The Electrical Form**

should be used for electrical and banner requests  
Electrical services listed are available in the Ballroom / Salons only  
Please call for information on other venues.  
For questions regarding electric requests please call 609-317-7804

All Requests must be faxed to 609-317-1037 or emailed to [sciotta@theborgata.com](mailto:sciotta@theborgata.com)  
no later than 14 days prior to the event.

*Thank you for choosing Borgata*

**AUDIO VISUAL ORDER FORM FOR EXHIBITORS**

Event \_\_\_\_\_  
 Group Name \_\_\_\_\_  
 Contact Info \_\_\_\_\_

Room \_\_\_\_\_  
 Booth \_\_\_\_\_  
 Start Date \_\_\_\_\_ End Date \_\_\_\_\_

<b>Display Equipment</b>	Rental Rate (Per Day)		# of Units		# of Days		Extension
20" Data Monitor	\$125	X		X		=	
32" Flat Panel Display Monitor	\$175	X		X		=	
48" Flat Panel Display Monitor	\$300	X		X		=	
52" Flat Panel Display Monitor	\$350	X		X		=	
65" Flat Panel Display Monitor	\$400	X		X		=	

<b>Media Equipment</b>							
DVD Player	\$25	X		X		=	
Single CD Player	\$25	X		X		=	
Digital Media Player	\$50	X		X		=	

<b>Microphones / Public Address</b>							
Wired Microphone (includes stand)	\$50	X		X		=	
Wireless Mic (Lapel Mic or Hand-Held Mic)	\$160	X		X		=	
Overhead Speakers (Full Ballroom)	\$800	X		X		=	
Desktop Computer Speakers	\$35	X		X		=	
Small PA - 1 powered speaker	\$100	X		X		=	
4 Channel Mic Mixer	\$40	X		X		=	

<b>Lighting &amp; Other Services</b>							
Specials / Lighting Patterns	\$30	X		X		=	
Floor Lights / Up Lights (each)	\$20	X		X		=	
Lighting Trees / 2 lights	\$80	X		X		=	
High Speed Internet Access	\$300	X		X		=	
Telephone Line	\$100	X		X		=	
Video Signage (2 - 13' x 18' screens)	\$2,000	X		X		=	

Standard Minimum Setup Fee >	\$75
Equipment >	
Additional Labor >	
6.625% Tax >	
Total Charges >	

Deposit to Acct # 50545-352500

<b>IF PAYING BY CREDIT CARD PLEASE COMPLETE</b>		Credit Card Type:	MC	VISA	AMEX	DISC
Account Number:			Exp Date			
Cardholder Name (Please Print):			Signature			
<b>IF PAYING BY CHECK</b> PLEASE RETURN A COPY OF THIS FORM WITH PAYMENT 30 DAYS PRIOR TO EVENT TO:						
<b>BORGATA CASINO AND SPA</b>		One Borgata Way, Atlantic City, NJ 08401		Attn: Entertainment Dept.		
<b>IF CHARGING TO MASTER ACCOUNT</b>		Acct #	Signature			

**NOTES:**

Please fax this form to 609-317-1037 no later than 14 days prior to your event

For items not on this form or any other questions please call 609-317-7804

Quantities are limited. Availability must be confirmed by Borgata AV Dept.

"Day of" requests do not guarantee availability

A 50% late fee may apply for cancellation with less than 48 hours notice.

**ELECTRICAL SERVICE APPLICATION AND DISCLAIMER**

Please call 609-317-7804 with any questions



PLEASE FILL OUT ALL SECTIONS BELOW		
Name of Convention		Authorized By
Exhibiting Firm		Authorized Signature
Start Date	End Date	Title
Room	Booth#	Phone
Street		Cell
City		Fax
State	Zip	Email

AVAILABLE SERVICES (Studios have 120 VAC only)	1 DAY	2 DAYS	3-5 DAYS	Multiply by >>	No. of Services	Subtotals
120 VAC 500W Maximum Single Receptacle (For one item, i.e., a computer, DVD/TV, etc.)	\$80	\$160	\$240	x		
120 VAC 20 Amps 1800W With Quad Box (For more than one item not to exceed 1800 w)	\$100	\$200	\$300	x		
120/208 20 Amps Single Phase	\$200	\$400	\$600	x		
120/208 30 Amps Single Phase	\$250	\$500	\$750	x		
120/208 60 Amps Single Phase	\$300	\$600	\$900	x		
120/208 20 Amps Three Phase	\$250	\$500	\$750	x		
120/208 30 Amps Three Phase	\$300	\$600	\$900	x		
120/208 60 Amps Three Phase	\$350	\$700	\$1,050	x		
100 Amps Three Phase (Camlocks only)	\$500	\$1,000	\$1,500	x		
200 Amps Three Phase (Camlocks only)	\$650	\$1,300	\$1,950	x		
400 Amps Three Phase (Camlocks only)	\$800	\$1,600	\$2,400	x		
Events Center Power Distribution System	\$2,000	\$4,000	\$6,000	x		
<b>RENTAL ITEMS</b>						
10' Extension Cord	\$15	\$30	\$45	x		
25' Extension Cord	\$20	\$40	\$60	x		
Power Strip / Quad Box	\$20	\$40	\$60	x		
<b>BANNERS</b>						
Smaller than 8' x 4'	\$75	n/a	n/a	n/a	n/a	
* See below Larger than 8' x 4'	\$150	n/a	n/a	n/a	n/a	
Do you require 24 hour service? Yes No	<b>Note: There may be a late fee of an additional 50% for any orders received within 13 days of your event.</b>			<b>Subtotal:</b> _____		
Please indicate other pertinent information:				<b>6.625% Tax:</b> _____		
				<b>Total Charges:</b> _____ Deposit to Acct # 50545-352500		
<b>IF PAYING BY CREDIT CARD PLEASE COMPLETE</b>				Credit Card Type: MC VISA AMEX DISC		
Account Number: _____				Exp Date _____		
Cardholder Name (Please Print): _____				Signature _____		
<b>IF PAYING BY CHECK</b>				PLEASE RETURN A COPY WITH PAYMENT 30 DAYS PRIOR TO EVENT TO:		
<b>BORGATA CASINO AND SPA</b>				One Borgata Way, Atlantic City, NJ 08401 Attn: Entertainment Dept.		
<b>IF CHARGING TO MASTER ACCOUNT</b>				Acct # _____ Signature _____		

**>> Application must be faxed to 609-317-1037 no later than 14 days prior to the event. <<**

IMPORTANT NOTICE TO EXHIBITORS ON THE FOLLOWING PAGE

ANY LABOR ABOVE THE PRIMARY CONNECTION WILL BE CHARGED AT \$75/HR. - 1 HOUR MINIMUM

## **NOTICE TO EXHIBITORS**

- 1 Under no circumstances shall anyone other than Borgata Technicians/Electricians make electrical connections.
- 2 Wall, column and permanent building utility outlets are not a part of booth space and are not to be used by exhibitors.
- 3 All flexible cords shall be 3-wire unless the cord is a component part of an assembly which is specifically approved
- 4 Electrical code requires that any extension cord in a booth have mechanical protection from abrasion.  
If such protection is not supplied by the exhibitor, it can be supplied at additional charge.  
In addition, under no circumstances will any electrical cords be run under carpet.
- 5 Electrical wiring and equipment installation must conform to the National Electrical Code and the Electrical Code of Atlantic City.
- 6 Borgata reserves the right to refuse hookup of any electrically unsound equipment.
- 7 Credit will not be given for electrical service installed and not used.
- 8 Motors over 1 hp must have a fusible switch.
- 9 To avoid delay, all equipment must be labelled with full information as to current, voltage phase, cycle, horsepower, etc.

## **STANDARD CONDITIONS FOR EXHIBITS AND DISPLAYS**

**NON-FLAMMABLE MATERIALS:** All materials used in any room at Borgata MUST be non-flammable to conform with the Fire Regulations of the State of New Jersey, and the City of Atlantic City.

Exhibitors MUST have available for inspection a valid "Certificate of Flameproofing" for all materials while attending the trade show or other event.

Material not conforming with such regulations will be removed immediately at the exhibitors expense.

**GAS ENGINES:** Under no circumstances may engines which use combustible fuel be operated in the building.

Arrangements must be made for Borgata personnel to transport vehicles from street level to the exhibit space.

Other motors may not be operated without consent of the convention manager.

**RIGGING:** Any hanging of signs, banners, or other materials which require attachment to the building, must be done by Borgata personnel.

**SPECIAL NOTICES:** If nails, bracing wires, or other fasteners used in erection of displays need to be attached to the building, this work must be done by Borgata employees. Property or equipment damaged by exhibitors must be replaced in it's original condition at the exhibitors expense.

**LOAD IN / LOAD OUT:** All exhibitors are required to load in and out exhibits via the Borgata loading dock.

Under no circumstances will the exhibitor be allowed to move in or out through public areas.

**LIABILITY** Borgata will not be responsible for any injury, loss or damages that may occur to the exhibitor, the exhibitor's employees, property or to any other person prior, during, or subsequent to the period covered by the exhibit contract provided that said loss or damage is not caused by the willful negligence or wrongful act of any employee of the hotel. Each exhibitor expressly releases the Hotel from such liabilities and agrees to indemnify the hotel against any and all claims for such injury, loss or damage.

**INSURANCE:** Exhibitors who desire to carry insurance on their exhibits must do so at their own expense.

**STORAGE:** The Hotel has no facilities for the storage of exhibits, equipment, or other materials. Arrival of goods must be coordinated through the convention organizer and must arrive as agreed upon. Any shipments which arrive before the designated load in time will be turned away.

All goods must be loaded out immediately after the event. Any goods left behind will be discarded.

**CLIENT OWNED ITEMS:** Any client owned items which are entrusted to Borgata technicians as part of their displays or technical setups must be picked up at the end of the event or series of events or Borgata can not be responsible for them.

### **BILLING NOTES:**

The posted rates include only the primary connection, i.e. providing the lines and connecting to already properly wired equipment.

Any required wiring or connections beyond a primary connection will be quoted on a per job basis, with advance information only. Additional charges apply when extra rigging is needed due to unusual size, shape or condition of a banner.

Signee assumes responsibility for full replacement value of equipment not returned.

**BORGATA RESERVES THE RIGHT TO CLOSE DOWN ANY EXHIBIT WHICH DOES NOT CONFORM TO THESE REGULATIONS.**